

President's Cabinet

McKinley Williams

Notes

May 10, 2006

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May 12, 2006

10:30 a.m., President's Conference Room

Present: Terence Elliott, Gigi Green, Carol Maga, Mariles Magalong, McKinley Williams

Absent: Benny Barnes

Guest: Tim Clow

<b>Topic</b>	<b>Outcome</b>
1. Reports, Academic Senate, Classified Senate, ASU	Terence said they are having their last senate meeting on Monday. They will be discussing the 60/80 part-time teaching, CalPass, and enrollment changes. They have invited Mojdeh to their next FSC meeting in June. They will talk about a faculty code of ethics and continue promoting the new smoking policy. There is also a continuing discussion about the roles and responsibilities of the faculty senators and chairs. Gigi reported the ASU is selling graduation t-shirts for \$10.00 and they are planning on giving out graduation gifts.
2. Path of Travel Update	This item was already discussed in College Council this week. Everyone was is aware.
3. Accreditation Update	Mack said he would be meeting the accreditation committee chairs later today. Mack would like our self-study to be positive and keep our negative commentary to a minimum in the report.
4. District Ethics Statement	Mack distributed the District Ethics Statement. He also presented Terence with Managers Core Value Statement. After reading these, Terence said the faculty statement would be geared more toward a classroom etiquette statement.
5. District Purchasing Ethics Statement	Mack distributed the District Purchasing Ethics Statement. This will go to the May Governing Board for approval in the Business Procedures.
6. District Strategic Directions - June 3rd Deadline - Posting Campus Committee Minutes on Shared Drive	Mack distributed the District Strategic Directions. Once specific managers are assigned to the objectives, the document will sent out with a May 30th deadline. Once the information is returned, it will be developed into one document for submission to the district on June 3rd.
7. Solar Projects	Mack shared the campus aerial map showing the proposed locations of the solar panels from Chevron Energy Solutions. These panels will save us one-third of our energy costs.
8. Student Health Center	Mack distributed the CCCCD Health Services Proposal to be implemented in Spring 2007. Managers are looking at the exemptions to this proposal and the \$15.00 health center fee would definitely hurt our enrollment efforts. CCC Management would like to see exemptions made for concurrent enrollment students, off campus students, contract ed students, non-credit students, and Bogg A students. The student health centers and equipment would be the same for all three campuses. Our health center would have to be housed in a portable building which would cost us more money but right now we do not have the facilities to hold such a center. This

	proposal will go to Governing Board for initial approval and then approval for implementation.
9. Police Staff Plan	Mack distributed the proposed new Chief's staffing plan. The one officer would be removed from graveyard shift and placed on during the day. We would have an agreement with all local police departments (district-wide) to be called after a specific hour in the evening. All officers staffed during the day and early evening hours would also have a supervisor on duty simultaneously. All police aides are currently being hired and trained by Chief Gibson.
10. Contra Costa Times Publish Community College Article Every Two Weeks	Mack said each campus has an opportunity to submit an article about their campus and its students. There are no guarantees the articles will be published but we will continue to provide them in hopes of free advertising for Contra Costa College. We are also currently working on a periodic article to be published <i>The Globe</i> newspaper.
11. Program Review - Recommendations/Commendations	Everyone - Reviewed Certified Nursing Assistant, Dental Assisting, Drama, Early Childhood Education, Early Learning Center, and Bookstore.

The President's Cabinet agreed to meet again next Friday, May 19th at 1:30 p.m. to finish the Program Reviews.

Meeting adjourned at 1:35 p.m.

Respectfully submitted,

Melody Hanson  
Senior Executive Assistant to the President.